

# WESTON PARISH COUNCIL

## Minutes of the Meeting of Weston Parish Council held in Weston Village Hall THURSDAY 12<sup>th</sup> August 2021 at 7:30pm

**PRESENT:** Cllr. Schofield (Chairman) Cllr. Cherry (Vice-Chairman) Cllr. Evans  
Cllr. Moody

**IN ATTENDANCE:** Cllr. Steve Jarvis (County and District Councillor) Kelly Johnson (Clerk).  
No members of the public attended the meeting

**2021/08/94** **APOLOGIES FOR ABSENCE:**

Apologies were received and approved from Cllr. Hale, Cllr. Ludbrook, Cllr. Mason, Cllr. Noble and Cllr. Patmore.

**2021/08/95** **PUBLIC PARTICIPATION:**

None

**2021/08/96** **DECLARATIONS OF INTEREST:**

None

**2021/08/97** **MINUTES OF THE PREVIOUS MEETING:**

The Minutes of the meeting held on Thursday 8<sup>th</sup> July 2021 were approved and duly authorised by the Chairman

**2021/08/98** **RECREATION GROUND CHARITY TRUST:**

(a) Resolved; to take the Minutes of the Meeting held on Thursday 13<sup>th</sup> August 2020 as read and approve them as a true and accurate record

(b) It was reported that there were no financial transactions during the last 12-month period

(c) It was agreed that the next Annual Meeting would be held on Thursday 9<sup>th</sup> June 2022

**2021/08/99** **PLANNING:**

**NHDC Decisions:**

(a) Decision Notice for Application No 21/01772/FPH. The Long Cottage. Erection of detached shed following the demolition of three existing detached sheds.

**PERMISSION GRANTED.**

(b) Decision Notice for Application No 21/00656/FPH. 11 Hitchin Road. Erection of detached double garage following demolition of existing detached garage.

**PERMISSION GRANTED.**

(c) Decision Notice for Application No 21/01615/FP. Lannock Manor Farm. Change of Use of existing barn to ice cream production and storage. **PERMISSION GRANTED.**

**2021/08/100**     **IN MEMORY OF LORRAINE ELLIS:**

Weston Councillors were shocked and saddened to hear that Lorraine, our clerk for 12 years, died suddenly in July. She will be remembered for her wise counsel, generosity and good humour. Cllr Moody represented the Council at her funeral near Spalding and the Council has dedicated one of the Weston Walkabout 2020 benches in the recreation ground in her memory. Cllr Moody to write to Lorraine's husband with details of the bench including a picture and a map of the location.

**2021/08/101**     **FINANCE & ADMINISTRATION:**

**(a) Cheque signing.** The following items were approved for payment:

• Glasdon. Benches – Weston Walkabout	£11,960.00
• Glasdon. Plaque – Weston Walkabout	£88.38
• Dash4it. OS Explorer 193 – Weston Walkabout	£6.29
• Roadware Limited. Litter bin – Weston Walkabout	£237.48
• Installation Costs – Weston Walkabout	£229.80
• NHDC. Annual rent of land rear of The Snipe (DD)	£15.00
• Weston Village Hall. Summer event 28.08.21	£67.50
• Clerk Salary (July 2021)	£259.56

Cllr Schofield to contact the bank with a view to updating the bank mandate / cheque signatories.

**(b) Finance Report Q1 2021/22.** The Council received a Finance Report for Q1 2021/22 from the Clerk for review.

**(c) Clerical Services to the Council.** To resolve a technical difficulty arising from the Clerk's membership of CIMA, it was agreed that the Clerk should become an employee of Weston Parish Council rather than continue to work as a self-employed person. It was agreed that the Contract of Employment should be signed by both parties as soon as possible. The Council thanked Cllr Schofield for all his work in putting the Contract together.

**(d) Communications and Media.** An update on the Weston Walkabout has been sent to the Weston Parish Magazine. Leaflets for the "Celebration of Normality" have been delivered to all houses within the parish. The Council thanked Cllr Mason and Cllr Patmore for their hard work in delivering the leaflets.

**(e) Parish Meeting Part II.** The 4<sup>th</sup> November at 7:30pm was agreed as the date for the meeting subject to Village Hall availability. The format and content of the Meeting to be discussed at the next Meeting of Full Council.

**(f) First Aid Training.** The date has been confirmed as Wednesday 20<sup>th</sup> October. The Village Hall has been booked from 7-10pm. Hearn Training have confirmed they can offer a basic awareness of the safe use of a defibrillator and basic CPR The Course to be advertised via the Weston Parish Magazine and the Parish Council noticeboard. A donation of £100 to Charity Project "H" was agreed.

**2021/08/102**     **PROJECTS:**

**(a) Weston Walkabout Project.** A total of nineteen benches and one picnic bench have been delivered and a programme of installation is currently underway. Two of the benches are replacements for the village green benches but are badged as WW2020, and one wheelchair accessible picnic table is sited near the church carpark for accessibility reasons. One of the five non-sponsored benches will be re-badged as a tribute to Lorraine Ellis. 12 of the benches are sponsored. All sponsors were written to on the 30/07/21 requesting their donation of £300. A map showing the location of all benches was included with the letter. A further 2 requests for sponsorship have been made subsequent to this.

The Council approved the additional expenditure for this Project of £544. The total net cost to the Parish Council for this Project is £6,836 which has been funded from a one-off COVID grant from Central Government. Maintenance of the benches to be discussed as part of the budget setting process for 2022/23.

Cllr Schofield to arrange printing of copies of the bench location map for distribution during the Celebration of Normality day.

The Clerk is to arrange to add the Picnic Bench to the current Insurance Schedule. The Council thanked Cllr Cherry and Cllr Hale for taking delivery of the benches, and Cllr Moody and Mick Wall for the installation works.

**(b) Celebration of Normality.** The Council agreed a budget of £500 for this event. Leaflets have been delivered to all houses within the parish. The village hall has been booked as a back-up.

**(c) Community Wood Proposal.** Cllr Steve Jarvis offered to identify a contact in CMS who could provide advice to the Council on this project.

**(d) Queen's Platinum Jubilee 2022.** It was noted that 6 weeks' notice is required for any potential road closure.

**(e) Weston Voices.** This project collapsed as a result of Covid restrictions. The project's bank account is to be closed and remaining funds returned to Weston Parish Council along with the purchased voice recorder.

**2021/08/103** **NHDC LOCAL PLAN:** Nothing to report.

**2021/08/104** **VILLAGE ENVIRONMENT including FOOTPATHS and MAINTENANCE:**

**(a) Footpath Maintenance.** Cllr Evans reported that 2 volunteers have come forward to assist with work on the footpath from School Lane to the church, and the church to the recreation ground. The date for this work to commence was set as Saturday 4<sup>th</sup> September from 10am. An assessment on Footpath 25 is also to be made before the next Meeting. Cllr Schofield noted the receipt of an email re: giant hogweed and ragwort, and will reply to the individual concerned.

**(b) Damask Green Road flooding.** A sophisticated drain clearing machine will be at the site on Saturday 21<sup>st</sup> August for one day. A Report is to be developed by Council identifying all problems areas within the Village as regards blocked drains and potential flood risks.

**(c) Reported items.** Litter bins not emptied. Cllr Steve Jarvis to take this forward.

**(d) Overgrown Verges and Hedges.** Cllr Steve Jarvis reported that overgrown hedges and verges are scheduled to be cut between 12<sup>th</sup> September and the 12<sup>th</sup> October. Priority will be given where visibility and safety are a concern. Cllr Steve Jarvis to provide details of "visibility" and "cut and collect" areas. The Council expressed their thanks to residents who have cut their hedges back whilst acknowledging there is still much to be done.

**2021/08/105     RECREATION GROUNDS and SPORTS FACILITIES:**

**(a) Equipment Repairs: The Snipe.** The Council considered all feedback received from residents and noted their thanks to everyone who wrote with suggestions. It was noted that a common theme running throughout the feedback was the need to clear the brambles behind the goal posts, and the rainwater that collects on the dips under the swings. Cllr Moody to request a quote for clearing the brambles, and to order woodchip for under the swings. Cllr Schofield and Cllr Moody to develop a plan for the repair / replacement of the equipment. It was noted that £786.23 is currently held under Section 106 Monies for “Play Space”, and £424.99 for “informal open space” which could potentially be accessed by the Council.

**(b) Cutting and bailing of wildflower area.** Cllr Cherry to action.

**2021/08/106     HIGHWAYS and LIGHTING:**

**(a) Traffic Management Plan Update (2019/04/043).** The Council considered all feedback received from residents and expressed their thanks to everyone who responded. Cllr Steve Jarvis recommended a meeting between Weston Parish Council and Gary Henning (HCC) to discuss what options were viable before developing a briefing document with a view to presenting it at the Parish Meeting. It was noted that there would be potential Section 106 Monies to fund some of the options.

**2021/08/107     HERTS LYNX DRT:** It was noted that there is funding for 3-4 years of an “on demand” / “virtual bus stop” service to run between nominated stops in the parish and town centre(s). suggested nominated stops are the actual bus stop in Weston and outside The Rising Sun in Halls Green

**2021/08/108     DATE OF THE NEXT MEETING:**

Thursday 9<sup>th</sup> September 2021 at 7:30pm in the Village Hall.

Agendas will be displayed on the Parish Noticeboard 3 clear days prior to meetings

The Chairman thanked everyone for attending and closed the meeting at 21:43.

Signed.......... Chairman

**Date 9<sup>th</sup> September 2021**