

MINUTES OF THE ANNUAL MEETING OF WESTON PARISH COUNCIL

HELD ON THURSDAY 11th May 2023

7pm at Weston Village Hall

PRESENT: Cllr Alistair Schofield (Chair) Cllr Tim Moody Cllr Judith Evans
Cllr Jacky Jones Cllr Matthew Hale Cllr Stewart Clifford
Cllr Steve Ludbrook Cllr John Cherry

IN ATTENDANCE: Kelly Buckle (Clerk)
One Member of Public.
Cllr Hale and Cllr Clifford attended from Minute 2023/05/053.
County and District Councillor Steve Jarvis attended from Minute 2023/05/055.

2023/05/046 ELECTION OF CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Schofield was elected as Chairman. Proposed by Cllr Moody. Seconded by Cllr Evans. All in favour.

2023/05/047 ELECTION OF VICE-CHAIRMAN

Cllr Cherry was elected as Vice-Chairman. Proposed by Cllr Evans. Seconded by Cllr Ludbrook. All in favour.

2023/05/048 APOLOGIES FOR ABSENCE

Apologies were received and approved from Cllr Williams.

2023/05/049 TO AGREE COUNCILLOR RESPONSIBILITIES:

The following responsibilities were agreed:

- a) Finance – Cllr Williams
- b) School Governor – Cllr Moody
- c) Planning – Cllrs Ludbrook & Hale
- d) Recreation Grounds and Sports Facilities – Cllr Schofield
- e) Village Environment including Footpaths and Maintenance – Cllrs Evans & Cherry
- f) Highways and Lighting – Cllrs Clifford & Hale
- g) Communications and Media – Cllr Jones

2023/05/050 PUBLIC PARTICIPATION

None

2023/05/051 DECLARATIONS OF INTEREST

Cllr Jones declared in interest in Agenda Item 8 (23/00833/FPH at 19 Halls Green).

2023/05/052 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting held on Thursday 13th April 2023 were approved and duly authorised by the Chairman.

2023/05/053 PLANNING

- a) As at the date of this meeting the following applications have been received:
 - 23/00852/LBC at Old Farm Fore Street. No objections.
 - 23/00833/FPH at 19 Halls Green. No objections.
 - 23/00952/FP at Anchor House Friends Green. No objections.
 - 23/00949/FP at Land Adjacent To 48 Hitchin Road. The Clerk to request an extension until after the June meeting of this Council.
- b) NHC Decision Notices
 - None

2023/05/054 LOCAL PLAN – GA2

Council noted and approved the response sent to NHC Planning Re: Application 23-00806-SCOP - Scoping Opinion response (Residential development of up to 650 homes, access road, up to 500sqm retail, food and beverage and medical and social floorspace, up to 4ha of non-Green Belt land to make provision for a 2FE primary and possible 4FE secondary school, parking infrastructure and associated works. GA2, Land Off, Great Ashby Way, Great Ashby). The formal response was sent on the 4th May. NHC Planning have acknowledged receipt of the response.

2023/05/055 FINANCE, GOVERNANCE & ADMINISTRATION

- a) Review Standing Orders. No amendments requested.
- b) Review Financial Regulations. No amendments requested.
- c) Review Code of Conduct. No amendments requested.
- d) Review Insurance Policy and Cover. The Clerk to request that Wildflower board in the recreation ground be added to the asset list.
- e) Cheque Signing. The following items were approved for payment:
 - Clerk Salary (April 2023) - £316.26
 - Insurance Renewal (Zurich) - £1,114.14
 - Recreation Bench Repairs (Tim Moody) - £13.92
 - Coronation Expenses (Tim Moody) - £9.99
 - Mr Roger Seifert (Grass Cutting) - £282.00
 - Village CPR and Defib Event (Weston Village Hall) - £24.00
 - Bunting Making Event (Weston Village Hall) - £72.00
 - WPC Meeting 13th April (Weston Village Hall) - £12.00

2023/05/056 TO AGREE DATES AND START TIMES OF COUNCIL MEETINGS

It was agreed to continue to hold the Meetings on the second Thursday of each month with a start time of 7.30pm.

2023/05/057 2022/2023 ANNUAL GENERAL ACCOUNTING RETURN:

- a) To Receive the Annual Internal Audit Report. The internal Audit Report is near completion.
- b) To Approve Section 1 – Annual Governance Statement. Deferred to the June meeting pending completion of the Internal Audit Report.
- c) To Approve Section 2 – Accounting Statements. Deferred to the June meeting pending completion of the Internal Audit Report
- d) To Approve the Bank Reconciliation and Explanation of Variances. Deferred to the June meeting pending completion of the Internal Audit Report
- e) To Agree the Period for the Exercise of Public Rights. Deferred to the June meeting pending completion of the Internal Audit Report

2023/05/058 PROJECTS

- a) HRH King Charles III Coronation. The Council extended their deepest thanks to Cllr Jones and Cllr Williams for taking the lead in organising the Coronation events. The Big Walk, the Big Lunch and the Big Help were very well attended by residents, and the Council has received a lot of very positive feedback. The Council would like to thank all the volunteers who assisted with the running of these events, and everyone who worked so hard to clean up litter and remove the brambles on the bank outside Marlborough Close.

2023/05/059 VILLAGE ENVIRONMENT including FOOTPATHS and MAINTENANCE:

- a) Well on the Village Green. Cllr Schofield and Cllr Cherry to progress.
- b) Village Pond update to HCC. Cllr Evans responded to HCC.
- c) Defibrillator. Cllr Schofield to progress.
- d) PCSO and Community Engagement. Cllr Schofield has written to the PCSO inviting them to attend community events.
- e) Footpath 19. Cllr Evans confirmed Rights of Way have added this footpath to their list to be considered.
- f) Reported Items (ALL)
 - Cllr Schofield reported the faulty entry sign near the Post Office. This has been fixed.
 - Cllr Schofield reported a pothole on Fore Street. This has been fixed.
 - The Clerk to contact NHC regarding the overflowing bin near the post office.

2023/05/060 RECREATION GROUNDS and SPORTS FACILITIES:

Nothing to report.

2023/05/061 HIGHWAYS and LIGHTING:

Nothing to report.

2023/05/062 DATE OF THE NEXT MEETING Thursday 8th June 2023 at 7.30pm

The Chairman thanked everyone for attending and closed the meeting at 7.50pm

Signed.....  Chairman

Date..... 